

Quotations for purchasing one Semi Automatic Paper Cutting Machine for Binding Section of this Hon'ble Court.

Quotations are invited by the High Court of Punjab and Haryana at Chandigarh, for purchase of one Semi Automatic Paper Cutting Machine of size 36" for Binding Section of this Hon'ble Court. Manufactures/ suppliers are requested to quote their minimum rate for the supply of the Semi Automatic Paper Cutting Machine within one month from the issuance of this letter/tender/advertisement on the terms and conditions mentioned below:-

- i) The Semi Automatic Paper Cutting Machine will have to be installed in the High Court premises without any extra charges.
- ii) No advance payment will be made.
- iii) The offer sent by the Firm will remain valid for the period of three months from the receipt of the quotation.
- vi) Accessory, if any of the Machine in question will be supplied free of cost by the Firm.
- v) Material of the machine should be of the best quality.
- vi) Offer price should include GST or other taxes as applicable.
- vii) Guarantee/Warranty period of machine as well as parts thereof should also be clearly specified.
- viii) Insurance facility for machine, if any, should be specified.
- ix) Once the machine is installed, after sales maintenance service, if any, to be given by the Firm concerned be also clearly specified.

The firms are also requested to intimate the minimum time required to install the Semi Automatic Paper Cutting Machine. The quotations should reach this Court within a period of 30 days from the date of issuance of the letter/tender/advertisement failing which it will be presumed that the Firm concerned is not interested to supply the said machine. It is further informed that the decision of the authorities regarding rates etc. will be final and there will be no boundation to accept the lowest quotations. The quotations should be sent in the sealed envelopes to the Registrar General, High Court of Punjab and Haryana, Chandigarh with highlighting the word 'QUOTATION' and this Court's letter number/tender number/advertisement number and date on the envelope.

Margi Sha
Joint Registrar (Vigilance & Enquiry)

20/7/2018

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