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No. DRT-3/CHD/outsourcestaff/2022/ 811  
**GOVERNMENT OF INDIA**  
**MINISTRY OF FINANCE**  
**DEBTS RECOVERY TRIBUNAL-III**  
**DEPARTMENT OF FINANCIAL SERVICES**  
**SCO: 33-34-35, SECTOR-17A, CHANDIGARH-160 017**

Dated: 17.08.2022

**PUBLIC NOTICE**

Applications are invited from the eligible retired Central Government/State Government/High Court/District Court officials for the post of 02 (Two) Stenographer, 01(One) Assistant, 01(One) Accounts Assistant, who have sufficient experience of concerned field. For the post of Stenographer English Shorthand (80 w.p.m.) & Basic Knowledge of Computer with MS Word, MS Excel is essential and for the post of Assistant & Accounts Assistant candidates having experience of Administration & Accounts work in Govt. office and knowledge of Computer with MS Word, MS Excel is essential.

Pay & Allowances of these officials will be regulated as per guidelines of Department of Expenditure's OM No. 3-25/2020 E-IIIA dated 09.12.2020.

Interested candidates may submit their application consisting the following details with their retirement & experience documents within 15 days to the undersigned.

1. Name of the candidate
2. Post applied for
3. Date of Birth
4. Date of retirement
5. Educational/Technical Qualification & Experience
6. Name & Address of office, from which retired
7. Basic Pay, Pay Band & Pay Level at the time of retirement
8. Copy of Last Pay Certificate/ Pension Payment Order
9. Address proof (copy of Aadhar Card, copy of Pan Card)

  
Registrar,  
Debts Recovery Tribunal-3,  
Chandigarh.

Copy to:

1. All Central Govt./State Govt. offices located at Chandigarh through email with a request to circulate the same among your retired/retiring staff.
2. The Registrar General, Hon'ble Punjab & Haryana High Court, Chandigarh with a request to circulate the same among your retired/retiring staff.
3. The District & Sessions Court, Chandigarh with a request to circulate the same among your retired/retiring staff.
4. Notice Board, DRT-3, Chandigarh.
5. NIC cell to upload the same on e-drt portal.