

HIGH COURT OF PUNJAB AND HARYANA AT CHANDIGARH

No. 284/Spl. Gl.2, Dated 20/02/2020

NOTICE

Re: QUOTATIONS FOR VARIOUS CONSUMABLE ITEMS OF XEROX MACHINE MODEL FOR SUPPLY IN ALL THE DISTRICT AND SESSIONS COURTS OF PUNJAB AND HARYANA.

Sealed quotations are hereby invited in the name of Registrar General, High Court of Punjab and Haryana, Chandigarh only from **authorised dealers/ firms of Xerox India Ltd.** for various consumable items of Xerox for being supplied in all the District and Sessions Courts of Punjab & Haryana, in Photostat Machines as per demand, details of which are given below (genuine Xerox OEM only). The sealed quotations should reach in this Court **within three weeks from the date of uploading of this Notice.**

Items:

<i>S. No.</i>	<i>Xerox Machine Model</i>	<i>Xerox Part Description</i>	<i>Part Serial Number</i>	<i>Basic Rates</i>	<i>Rates (inclusive taxes)</i>
1.	1022/1025	Ramona Toner	006R01731		
2.	1022/1025	Imaging Unit CRU (DRUM) Yield-80K Pages	013R00679		
3.	Versalink B7025-35	BLACK Toner Cartridge Yield- 15.5k Pages	106R03395		
4.	Versalink B7025-35	BLACK Toner Cartridge Yield- 30k	106R03396		
5.	Versalink B7025-35	Black Drum Cartridge Yield upto 80k	113R00779		

Terms and conditions:

1. The rates should be F.O.R. all the Concerned District and Sessions Court in the States of Punjab and Haryana, inclusive GST.
2. The articles should be of good quality and original (OEM product) and firm should also mention maximum delivery time.
3. Sealed quotations are only invited from Authorised Dealer/Firm of Xerox.
4. Payment will be made only after receipt of complete supply to the satisfaction of the Concerned District Court and no advance payment will be made in any case.
5. While sending quotation, the word "QUOTATION FOR CONSUMABLES ITEMS OF XEROX PHOTOSTAT MACHINE for ALL SESSIONS DIVISIONS IN PUNJAB and HARYANA " may be inscribed on the sealed envelope.
6. The High Court can terminate the contract at any time by giving one month notice.

7. The vendor who will supply the items will give an undertaking that the rates offered are lowest possible for this purchase. In case it is proved at any stage that the vendor has offered lower rates to anyone else for the same product and during the same period, he will be liable to pay differential amount to the High Court and also termination of contract at the discretion of High Court without notice.
8. The quotations received after due date will not be considered.
9. The High Court reserves its right to accept or reject any proposal without assigning any reason.

J. Hussain

Assistant Registrar (General)
for Registrar General.